



2024 LETTER OF INTEREST FORM

Letters of Interest (**2 pages only**) must be emailed to Charity Autry (cautry@stlukemethodist.org) by 4:00 p.m. on Friday, April 19, 2024. Please request a "Read Receipt". Additional documentation will be requested if your LOI is selected for full grant applications.

I. ORGANIZATION INFORMATION

Applicant Organization: _____

Federal Tax ID#: _____ Organization Website: _____

Site Address: _____

Mailing Address, if different: _____

Number of Years in Operation: _____

Contact Person: _____ Phone: _____ Email: _____

Executive Director: _____ Phone: _____ Email: _____

Mission Statement or Purpose of Organization (one sentence) _____

Total people served by the organization last year? _____

How many new or additional persons will be served if this request is funded? _____

II. GRANT REQUEST INFORMATION

Amount of Request \$ _____ Project Description (one sentence): _____

Describe where your clients come from and your geographical service area: _____

When did you last receive a grant from St. Luke's, if ever? _____

Do volunteer opportunities exist within your organization for St. Luke's members? ☐ Yes ☐ No

Please list any St. Luke's members you are aware of who currently serve on your board or are employed by your organization: _____

We hereby express our interest in applying for a grant in the amount listed above and certify that the information contained herein is true and correct to the best of our knowledge.

Exec. Director: _____ Signature: _____ Date: _____
(Please type or print)

Chairman of Board: _____ Signature: _____ Date: _____
(Please type or print)

The Houston Project

2024 LETTER OF INTEREST

Applicant Organization: _____

Briefly describe the project, the community need it addresses, what is to be achieved by the project and how it will be evaluated. Please confine your narrative to this page using 12-point type.